

If you are 16 – 20 still in middle school or high school, you must follow the 2017 timeline below for Summer Employment

1 Apply Online

Apply online at
www.summeryouthemployment.org
 Between February 20th – March 24th

No applications will be accepted past the deadline

Residents outside the City of Rochester must meet 200% of Poverty Income Guidelines (this information can be found on our website)

2 Supporting Documentation

All Students are required to bring a photo copy of the following list of **Supporting Documentation** to the **locations on the given dates and times listed below**. Please do not mail or fax supporting documents, they will not be accepted.

- Photo ID
- Your **signed** social security card
- Your work permit (not applicable for those 18+ years of age by May 31, 2017)
- Most recent report card
- Application Signature Report

Drop off Dates: February 23 rd – March 24 th	Recreation Administration Office located at 400 Dewey Avenue, Rochester, NY 14613 Monday, Tuesday, Thursday & Friday 2 pm – 6pm No documents will be collected on Wednesdays.
Drop off Dates: March 27 st – March 31 st	Danforth Community Center located at 200 West Avenue, Rochester, NY 14611 Monday, Tuesday, Thursday & Friday 2 pm – 7pm No documents will be collected on Wednesdays.

3 Parent Orientation

Parent/Guardian is invited to a **Optional One-hour Parent Orientation** at East High School, 1801 East Main St, Rochester, NY 14609. RSVP is not required. Parent/Guardian can attend one of the days listed below. **Late arrivals will not be allowed to enter.** Though encouraged, youth are not required to attend.

Wednesday, February 22, 2017	6 pm – 7 pm
Wednesday, March 08, 2017	6 pm – 7 pm (English and Spanish)
Wednesday, March 22, 2017	6 pm – 7 pm (English and Spanish)
Wednesday, March 29, 2017	6 pm – 7 pm

4 Provider Fair

All eligible students are required to attend either the Mandatory Provider Fair or the Direct Placement Orientation. Invitations to this event will be emailed to eligible students.

5 Interviews

All eligible youth will be contacted late May regarding an interview and their next steps.



CHERYL DINOLFO
COUNTY EXECUTIVE



City of Rochester, NY
Lovely A. Warren, Mayor
Rochester City Council



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